#### **AUTHOR GUIDELINES**

All materials will be written in Microsoft Word (formats should be .docx, .doc, .rtf), font Times New Roman 12, space 1, justify, size ISOB5. Materials will be sent to terra\_mater\_2007@yahoo.com. In addition to the text itself, the article should also contain:

- 1. your e-mail address and the institution where you are currently studying/have studied;
- 2. an abstract of the article and also keywords regarding your article using one of the international language (English, French, German, Spanish, Italian);
- 3. a relevant bibliography;
- 4. footnotes (where needed);
- 5. charts (where needed);
- 6. pictures (where needed).

The reference list, footnotes, illustrations, and tables will be written according to the current international standards adopted by Romania: ISO 690:1996, ISO 690-2:2001 and STAS 8660-82 (Harvard system).

#### Footnotes

The references of the consulted materials will be made only in footnotes. It will be indicated the author's name, year of publication, page (Silberman, 2008, 17) and/or the reference to the illustration or notes (Paliga, Teodor, 2009, 218, fig. 3). The papers which have two authors should be quoted as follows: (Paliga, Theodore, 2003, 245). When there are several authors, the paper will be quoted as follows: (Pippidi *et alii*, 2004, 23). Quoting the papers/works of the same author will be done as follows: (Luca, 1998, 72, Luca, 2001a, 121 Luca, 2001b, 78).

## Tables

The tables may be included within the text or at the end of it, following the reference list and before the illustrations (by case). In both cases, the tables will be arranged on the page and numbered with Arabic numerals (Table 1). When tables are occupying more than a page, the sections/headings are numbered, and on the following pages, it shall be written the number corresponding to the column title between two simple horizontal lines. If the table is taken from another work, it should be indicated between straight/square brackets the work order number as in the listed references/ the work order number written as in the listed references it should be indicated between straight/square brackets.

### Illustrations

The illustrations may be included both within the text and at the end of, following the reference list. The illustrations will be arranged on the page, numbered with Arabic numbers and cited as in the following model (Fig. 1 - Inigo Jones, Roman Sketchbook, 1614. Source: Chaney, 2006, 79).

# Informations regarding the methods of citation

Reference type	Citation in text	References
Books with one author	Iorga, 2008, 19.	Iorga, Nicolae. <i>Istoria Bucureștilor</i> . București: Vremea, 2008.
Books with two or three authors	Cioculescu; Streinu și Vianu, 1971, 352.	Cioculescu, Şerban; Streinu, Vladimir și Vianu, Tudor. <i>Istoria literaturii române moderne</i> . Ed. a 2-a. București: Ed. Didactică și Pedagogică, 1971.
Books with more than three authors	Petre <i>et alii.</i> , 2011, 45.	Dicționarul de mitologie greco-romană. Zei, eroi, mituri. Coordonatori: Zoe Petre, Alexandra Liţu, Cătălin Pavel; Autori: Valentin Bottez, Florica Mihuţ-Bohîlţea, Cristian Olariu, Alina Pascale, Raluca Tănăsescu, Alexandra Țârlea. București: Corint, 2011.
Chapters in books	Ciocîltan, 2006, 110.	Ciocîltan, Virgil. "Bazele alianței otomano- genoveze din 1352". In: <i>Marea Neagră. Puteri</i> <i>maritime - Puteri terestre (sec. XIII-XVIII)</i> , coord. Ovidiu Cristea. București: Institutul Cultural Român, 2006, p. 102-121.
Papers in periodical journals	Brătianu, 1944, 40.	Brătianu, Gheorghe. "La Mer Noire, plaque tournante du trafic international à la fin du Moyen Âge". In: <i>Revue Historique du Sud-Est Européen</i> , XXI, 1944, p. 36-69.
Proceedings from symposiums and conferences	Sava, 1994, 114.	Sava, E., "Investigațiile istorico-arheologice în microzona Rudi-Tatărăuca Noua-Arionești, raionul Dondușeni. Cronica cercetărilor arheologice. Campania 1993". <i>A XXVIII-a Sesiune</i> <i>Națională de rapoarte arheologice</i> , Satu Mare, 12-15 mai 1994. Satu Mare, 1994, 114.
Electronic books	Rollin, 1998, 50	Rollin, Bernard E. <i>The Unheeded Cry: Animal</i> <i>Consciousness, Animal Pain, and Science. Ames.</i> Iowa: The Iowa State University Press, 1998. http://www.netlibrary.com (accessed March 30, 2014).
Electronic journals	Thomas, 1956, 69.	Thomas, Trevor M. 1956. Wales: "Land of Mines and Quarries". In: <i>Geographical Review</i> 46, no. 1: 59-81, 1956. http://www.jstor.org/ (accessed March 30, 2014).

Archive sources	D.R.H. B.I. 1966	Documenta Romaniae Historica. B. Țara Românească, vol. I (1247-1500), București, 1966, doc. 17, p. 43-44.
	A.N. D.J.Bh. 1923	Arhivele Naționale, Direcția Județeană Bihor, fond <i>Consilieratul agricol al Județului Bihor</i> , dos. nr. 4/1923, f. 17.

# Important

The Editorial Board has full right to select certain materials for publishing, but it will not assume any responsability for any affirmations/ideas written within them. The author assumes overall responsibility for the manuscript.